

St. Stephen's Episcopal Church

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Parish Office Hours

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9 am—1 pm

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St. Stephen's Episcopal Church



St. Stephen's ICT



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ANNUAL REPORT

January 25, 2015

The Annual Parish Meeting in the Episcopal Diocese of Kansas is held during the month of January at a time and place within the Parish specified by the Clergy. Delegates to Diocesan Convention and the Convocation in which the Parish is located shall be elected as provided by Canon II.2 at the Annual Parish Meeting and such other business as authorized by the Parish Bylaws shall be conducted. All adult communicants in good standing as determined by the Clergy who are members of the Parish, as defined by Canon 1.1, shall be entitled to vote at any Parish Meeting.



2014 Vestry Members

Senior Warden Karen Norton
Junior Warden Felix Adams
Treasurer Jerrod Bishop
Clerk Anne Stephens

Anne Elsworth Susan Gaskill Joe Johnson
Kevin Kaff D'Ambra Kruger Bill Rogers
John Rothwell Anne Stephens Ben Winters

Staff

The Rev. Dr. Mary J. Korte, Priest in Charge
Vera Aikman, Parish Administrator
Teresa Rogers, Director of Children's & Youth Ministry
Susie Stallings, Bookkeeper (Volunteer)
Lis Steele, Children's Sunday School (Volunteer)
Aubrey Watson, Organist
Ashley Winters, Director of Choir and Music

OUR MISSION

*St. Stephen's Episcopal Church is called by God to be
a Christ-centered caring community,
living out the Gospel for all people.*

OUR VISION

*To be a thriving community that grows in Christ
through the discernment of God's will for our lives and the world.*

OUR CORE VALUES

- * *A spirit of inclusion*
- * *Spiritual growth and development*
- * *Worship in the Episcopal Church tradition*
- * *Laity and clergy working together*
- * *Reach out to others with the Good News*
- * *Quality Christian education for all*
- * *Intentional ministry for those in need*
- * *Stewardship for all God's resources*



Report of the Nominating Committee for 2015

NOMINATED (to be elected)

Senior Warden:	Karen Norton	One Year Term
Junior Warden:	Susan Gaskill	One Year Term
Treasurer:	Jerrold Bishop	One Year Term
Secretary/Clerk:	Anne Stephens	One Year Term
Vestry:	Anne Elsworth	Three year term (ends Jan. 2018)
	Linda Haskins	Three year term (ends Jan. 2018)
	John Rothwell	Three year term (ends Jan. 2018)
	Tom Steele	Three year term (ends Jan. 2018)
Continuing Vestry Members:		
	Susan Gaskill	Term ends Jan. 2016
	Joe Johnson	Term ends Jan. 2016
	D’Ambra Kruger	Term ends Jan. 2017
	Anne Stephens	Term ends Jan. 2016
	Ben Winters	Term ends Jan. 2017
Convocation/Convention Delegate:		
	Tom Steele	Three Year Term (term ends Jan. 2016)
	Felix Adams	Alternate, Three Year Term (term ends Jan. 2018)
	Bill Rogers	Alternate, Three Year Term (term ends Jan 2017)
Continuing Term:	Chuck Shield	Delegate (term ends Jan. 2016)

St. Stephen’s Episcopal Church Annual Parish Meeting
January 25, 2015

- I. Welcome and Call to Order
- II. Opening Prayer—The Rev. Dr. Mary J. Korte
- III. Election—Clerk of the Vestry
- IV. Clerk of the Vestry—certify voting member list and assure presence of quorum
- V. Acceptance of Minutes from last year
- VI. Introduce and thank Nominating Committee: Announce Nominees. Any discussion of Nominees?
- VII. Prayer for New Vestry—The Rev. Dr. Mary J. Korte
- Dear Lord, today we are new-new members, new leadership, new year, new sense of vitality. Help us to do the difficult work of embracing the new, allowing new faces into the circle and new energy into our midst. Help us to know you as a God who makes all things new and see each day as a new creation. Help us to know our history, but then to accept your call to leave what we know and press onward. Help us to sort out our relationships, and then to ground ourselves in your love and not our preferences. Help us to trust our leaders, knowing that a servant’s heart will give them stature. All this we seek in the Name of One who took common stuff and made saints. Amen.
- I. Thank old and new Vestry
- II. Reports
- III. Priest in Charge Report
- IV. Parish Statistics
- V. Senior Warden’s Report
- VI. Junior Warden’s Report
- VII. Treasurer’s Report
- VIII. Statement of Financial Position
- IX. Statement of Activities
- X. Dedicated Accounts
- XI. Proposed Budget for 2015
- XII. Reports
- Acolytes
- Altar Guild
- Book Club
- Children’s Ministry
- Daughters of the King (DOK)
- EpiscoPals
- Music & Choir
- Nursery
- Ushers
- Youth Ministry
- XIII. Nominating Committee
- XIV. Elections
- XV. Have Committee Heads stand with members for thanks
- XVI. Acceptance of reports for inclusion in Annual Report
- XVII. Thank you to all helpers
- XVIII. Adjournment—The Rev. Dr. Mary J. Korte
- XIX. The Year in Pictures

**Annual Parish Meeting Minutes from
January 26, 2014**

I. Call to Order

The 2014 Annual Parish Meeting was called to order by Reverend Mary Korte, Priest-In-Charge. A quorum was present. A booklet of the following written reports was presented to each person: Priest-In-Charge Sr. Warden, Jr. Warden, Treasurer, Children & Youth Ministry, Youth Ministry, Acolytes, Alter Guild, Daughters of the King Julian of Norwich Chapter, Music & Choir, Ushers and Nominating Committee. Reverend Mary opened the meeting with a prayer.

II. Minutes

Marty Wells motioned to accept the minutes of the 2013 Annual Meeting as presented. Leland Sinclair seconded the motion. The motion carried.
Election – Clerk of the Vestry – Anne Stephens was asked to continue for another year as clerk. She accepted the request.

III. The Nominating Committee

Introduced and presented their nominations for Vestry and Convocation for the coming year.

Senior Warden—	Karen Norton
Junior Warden—	Felix Adams
Vestry Members—	Kevin Kaff
	D’Ambra Kruger
	Ben Winters
Convocation delegates—	Chuck Shield
	Tom Steele
	Bill Rogers (Alternate)

Judy Higdon motioned to approve the nominations as presented. Chuck Shield seconded the motion. The motion carried.

Rev. Mary prayed for the Vestry members and thanked them for their service to St. Stephens.

Bill White proposed a non-binding resolution to have at least one more nominee than spots available on the Vestry so we have a truly elected vestry and not an appointed vestry.

Joe Johnson moved to table the discussion on this request to the next regularly scheduled Vestry meeting. This motion was acceptable to Bill White. John Rothwell seconded the motion. The motion carried.

IV. Annual Reports

A copy of the annual reports from the committees are present in a booklet that was distributed.

Leland Sinclair motioned to approve the Annual Reports as written. Joe Johnson seconded the motion. The motion carried

First Sunday

John Alefs, Joe and Devon Rothwell, Al Higdon

Second Sunday

Felix Adams, Rick Gaskill, Ron Meyers

Third Sunday

Jerrod Bishop, Chris Graham (still looking for another volunteer for this Sunday)

Fourth Sunday

Bill Rogers, Mike Ceramella, Bill and Carolyn Whitaker

Fifth Sunday & Alternates

Don Norton, Steve Stephens, Chris Schulz, Joe Johnson

Thanks once again for everyone’s devoted service to our Parish. This is a pretty self sufficient group who greet all but particularly newcomers who are visiting our Parish. We can always use new volunteers, so if you are interested please contact me at church, or by email norton75@swbell.net, or by phone at 683-1104.

Faithfully submitted:
Don Norton, Coordinator
January 6, 2015

Youth Ministry Annual Report

Our year has been one of change. Abby Kaff graduated and is in college, the Lundrigan family moved to California taking Peter and William from our group. Tristan Holmberg, our faithful Youth Ministry Intern, has moved on to new pastures. We still have a great group and Diane Kruger is a dynamic volunteer leader.

Our youth have been active in Diocesan Youth events, attending Church Camp, Fall Fun Fest, New Beginnings, Happening, Miqra, and more.

Two of our youth have become Peer Ministers for the diocese; Kayleigh Lewis and Hadley Kaff. Peer Ministers are trained to be there for their peers when they need help or someone to talk things through. They are taught when to get an adult, how to listen, and confidentiality. They practice primarily at Youth Events but they help within the parish as well.

Our youth again were energetic and fun helpers at Vacation Bible School this summer. They attended Servant Leadership camp the week prior to VBS and learned the songs and dances. They also decorated and learned a few more leadership skills.

We participated and led the Tenebrae service during Holy Week, participated in Youth Sunday, Nick Staples was confirmed, and had a fantastic Bake sale.

Our youth are involved in their church in many aspects. I am always surprised when people ask where they are on Sunday morning and I look towards the altar and see 3 or 4 of them serving God. Our group is not large but they are active in their schools in academics, drama, music, and sports. They are active in their church in quiet ways by attending and serving. I love watching them change the world as they themselves change and grow.

Respectfully Submitted,
Teresa C. Rogers, Director of Youth Ministry
January 8, 2015

departure, we are trying to figure out what is going to serve the 5:30 service needs the best and what will give the most support to Ted. I look forward to using Ted’s talents more in 2015.

I have worked with Liz Steele and the Sunday School team on music with our littlest Episcopalians. This fall, we presented three times, including for St. Francis Feast Service, All Saints Sunday and Christmas Eve’s wonderful pageant. I have been working with the children on an almost weekly basis during the Sunday school hour. As they grow, there could be potential for an ensemble of youth choristers in the not too distant future. I hope in the spring to continue to work with them on songs for the Shrove Show in February, Lent in March and Easter in April.

Among 2014 highlights for the music department was our two weeks in July, preparing for and working with Vacation Bible School. The youth group gave it their all working with me on all the zany hand motions and dance moves and really inspired our Imagineers during the actual festivities. I also spent time with the youth group planning and preparing the music for their Youth Sunday in August. We have great teenagers in this congregation and I look forward to more participation from them in 2015.

In 2015, I hope to maintain stability and to strengthen the resources of the music department. First, Tom Grubb’s family willed St. Stephen’s the entire collection of Tom’s personal music that he had left in the music office. This is a huge and significant gift. St. Stephen’s has an extremely valuable music library containing over 900 choral anthems and thousands of sheets and volumes of vocal, organ and small ensemble music. A preliminary inventory and valuation was conducted in September for insurance purposes and this is a resource this church should value and be proud of. It is also completely disorganized and almost unusable in its current state. My priority for the next several years is to create an extensive electronic database and catalogue of all the music. I hope when complete, we can make the library a lending resource available to our entire local community.

Second, we need to do a little maintenance and upgrading for our instruments and sound system. Some basic needs of monitors for the organ, microphone stands and the possible addition of a new hymnal for the Sunday Night Lights service are all part of our hopes for 2015.

Once again, I am grateful for the opportunity to serve this congregation. As I prepare the hymns and anthems for each Sunday, I hope and pray that you find yourself strengthened in your walk with our Lord and Savior, Jesus Christ through the music of our collective worship. “Because you have been my help, I will sing in the shadow of your wings.” Psalm 63:7.

Submitted Respectfully,
Ashley Winters, Director of Music and Choirs
January 12, 2015

Nursery Annual Report

St. Stephen’s provided nursery care in a safe, kid friendly environment for infants through 4 years old. This service is proved at the 8:30 am and 10:30 am services each Sunday, as well as, at special services or events during the week. There are three qualified nursery staff who have had “Safe Church” training.

Submitted,
Lise Hansen Van Arsdale, Nursery Staff
January 23, 2015

Usher’s Annual Report

In September during the Ministry Fair, Al Higdon, Ron Meyers and Bill and Carolyn Whitaker volunteered to serve as Ushers. Thanks to all of you for your ministry.

V. Committee Head Recognition

Rev. Mary asked the committee chairs to stand for recognition.

VI. Stewardship

Dale and Suzanne Graham informed the congregation that we have an average pledge of \$3,400 per pledging unit. We are above the national average of \$2,000 a pledging unit. However, we have a \$12,000 budget deficit and would like to have an even or a surplus budget. We would like to raise an additional \$15,000 to cover our current expenses plus contribute to a rainy day fund. If each pledging unit contributes an additional \$5/week, this deficit would be erased. Additional pledge cards were handed out to the members present and additional cards are available in the narthex.

Reverend Mary thanked everyone for attending and closed the 2014 annual meeting with a prayer.

Respectfully Submitted,
Anne Stephens
Clerk of the Vestry

Parish Statistics 2014	
Baptisms	0
Confirmations	1
Marriages	0
Burials/Committals	7
Total Saturday/Sunday Attendance	6,185
Total Saturday/Sunday Services	54
Average Saturday/Sunday Attendance	115
Clergy and Lay Eucharist Visits	251



Priest In Charge Reflection

Our year has been about Formation: Getting over the Jitters, allowing new members in, nervousness about expectations, need for clarity about roles and catching up on history, left over issues. Sorting out leadership: Who's in charge, accepting formal leadership, determining informal leadership and dealing with former leaders. Starting to notice: Grasping the Details, understanding the budget, understand vestry rules. Recruiting for new year reveals parish vitality: Facing the Music 1, end-of-school-year recruiting e.g. teachers, etc. reveals any underlying issues, frustration among the burned-out surface. Optimism and pessimism collide: Question Time. A hopeful time, in terms of long-range plans, a worrisome time in terms of summer. Defer decisions until after July: Summer Quiet? Clergy hope to get away on vacation without a load of worries, some laity want to shed burden in order to have their own peaceful summer. A tentative time. Seeing what the summer hath wrought: Returning to Reality. Examining the "storm damage": Who has left, who is complaining, what is budget reality. If leadership conflict is in the air, now it will surface: Conflict Time. People "clean house" at start of functional year. Dealing with any summer storms. Determining processes for vestry nominations, budgeting and evaluations: Process Time. Tension between old ways and new ways, differing financial management styles start to emerge. Year-end evaluations and stewardship results all come at once: Facing the Music 2, End-of-year pressure builds. Vestry meeting atmosphere changes, stewardship results. End of vestry year: Transitions. Everything comes to a head-Christmas liturgies and seasonal pastoral crises, surviving, retiring members.

It has been a year of Covenant between the Episcopal Church of St. Stephen's and myself. We have been led to each other by the Holy Spirit to join in a ministry intended to be mutually profitable to the spiritual interest of the Church and fruitful for the Kingdom of our Lord. In view of our shared sense of call to this ministry, the Church earnestly and solemnly called me to Minister and to undertake the office of Priest-in-Charge on behalf of this Congregation, beginning January of 2014, and in order to further this ministry which we are to share, we jointly agreed to include as a part of this Covenant Principles and Covenantal Relationship. The expectations were put into a contract as is required by the Episcopal Diocese of Kansas. We did a check-in with each other after 6 months based on using Appreciative Inquiry and we will do an annual review in the spring set by the Transition officer of the Episcopal Diocese of Kansas where we will look at our expectations, communications, performances, and set new goals.

Theology of leadership, to lead in the church, we must know and understand the nature of the church. **The primary purpose of the church is to be a worshipping community.** Out of worship, the gathered body, all else grows. The worshipping community produces a sensitized and caring fellowship that encourages productive teaching, learning and serving. Caring for others, inside and outside the immediate fellowship, becomes a natural outgrowth of the community. The worshipping community affects administration and leadership.

the hosts, they share a dinner out at a favorite restaurant so they can be served rather than serving and also allows for more interaction with those who have graciously opened up their homes to host the three dinners each year. These dinners provide a wonderful opportunity for the parishioners to get better acquainted with each other. Conversation stimulates a lot of laughter among the quests— and laughter is good for the soul.

Submitted by:

Janice Adams, Chair, Linda Haskins and Wanda Rogers

January 21, 2015

Music & Choir Annual Report

2014 was a year of change for the music department, as well as for the whole church. The sudden and shocking passing of our director and organist, Thomas Grubb was an unexpected challenge that we would rather have not had to face. Tom Grubb's service to our church, our community and musicians around the world will not be forgotten and will always be appreciated.

In the wake of Tom's death, with only a few days until Holy Week, the choir and clergy rallied together and "the show went on." I was asked to step in to keep the choir and Sunday services moving forward. I volunteered in this position for the months of April and May and was asked in June to join the staff permanently as the Director of Music and Choirs, which I was honored and excited to do.

Our first task was to find an interim organist. The services of Dr. David Childs and Dr. Carol Hassman were engaged from April through July with no interruption to services. Both men are nationally-known musicians and the St. Stephen's organ couldn't have been better taken care of during the time of transition. Sadly, St. Stephen's was also the last congregation for Dr. Hassman as he passed into glory in September after fighting a recurrence of cancer. We appreciate the service of both these organists.

In the process of seeking a new organist, it became evident that the financial structure of the music department needed to be revisited and brought into line with both the standards and edicts of the Episcopal Church and also the standards for church musicians set by the American Guild of Organists. Job descriptions, pay structures and contracts were created for all of the music staff. The music department's budget was reorganized with transparency and stewardship as primary goals.

With the "business" side of the music department organized, we were able to seek out a new organist and lucky for us, the first person we asked said yes! We are so happy to welcome back Aubrey Watson as our permanent organist. He served at St Stephen's for several years in the past, he is familiar with our congregation and is so easy to work with. We couldn't be more blessed. Aubrey has provided music for several funerals, our many Sunday services and all the extra things we've thrown at him. We look forward to working with Aubrey in the future.

Goals and expectations for the music department have been mapped out. A congregational survey conducted in May helped significantly in this process and gave me great insight as to where the church has been musically, where it wants to be now and what it wants for the future. The survey revealed that our congregation likes a mostly classical worship with traditional, familiar hymns and organ with the occasional contemporary or non-traditional service, hymn, or anthem to spice it up a little. The choir is greatly appreciated and there is great support to keep the volunteer element in it; there is also a desire for seasonal youth and children's music presentations.

We are maintaining a mostly volunteer choir of 5-6 with only a few additions of paid singers. NEW VOLUNTEERS ARE ALWAYS WELCOME AT ANY TIME!!! A section leader's responsibility is to assist volunteers musically and to give the volunteers freedom in their personal schedules so as to not have to be present in the choir every single Sunday. Rachel Wallace served as section leader until December. Her service for the past several years has been great and we are thankful for her faithful spirit and beautiful voice. We wish her great joy as she begins the next big adventure of her life in her new marriage, new family and new home in Hesston. I am currently seeking new singers to help fill her "irreplaceable" presence in our choir. Ted Shurden has also been faithfully serving the Sunday Night Lights congregation with his guitar. With Rachel's

cancer patients at Wesley Cancer Center; they completed a "mitten basket" for ESS; and a Clothes Drive and monetary donations for the new Sunshine Children's Home in Andover, Kansas.

A few of the programs the children participated in were representing saints and sang during the All Saints Day service; had an Easter egg hunt; a birthday party for Jesus; and the Christmas Nativity pageant.

Each Sunday, we have one teacher, an assistant and myself for classes. We are so blessed by the service of our teachers: Cheryl Navarro, Wanda Rogers, Casey Rothwell and John Rothwell and the assistants: Judy Higdon, Karen Norton, Lou Ann Robertson, Melanie Shurden, Susie Stallings, Susan Taylor, Lora White. God Bless all for their continued support and all their efforts.

I have experienced many special moments with the children and so looking forward to 2015.

Respectfully submitted:
Liz Steele, Children’s Ministry Director
January 8, 2015

Daughters of the King (DOK) Mary and Martha Chapter Annual Report

The Daughters of the King is a lay order of women communicants of the Episcopal and other Anglican churches who accept a Rule of Life including Prayer, Service and Evangelism. Daughters can be identified by the silver cross we wear. Our chapter meets monthly on the third Sunday, in the Fireplace Room after the 10:30 service. Current officers are President: Barbara Fizer, Vice President: LaVeta Abboud, Secretary: Nan Myers, and Treasurer: Joan Jaedicke.

Our prayer chain is one example of how we follow our Rule of Life. Anyone may ask to be added to our prayer list, and the request is relayed through the branches of our prayer group. Prayers for the individual are then said daily by all members of the chapter. Requests may be made to Lora White or by calling the church office.

One of the service projects in which the chapter has continued this year involves delivery of altar flowers to church members who are in the hospital or ill at home. Joan Schulz is chair of this activity. Another project, our monthly dinner for the college ministry currently meeting at St. Stephen’s, is led by Carolyn Whitaker. Linda Stewart takes care of delivery to ESS of items collected from all of the congregation, in the “little red wagon”.

We were delighted to have Rev. Mary agree to be our Chapter Chaplain, and to welcome three new members this year. Linda Stewart, Prue Schmidt and Liz Steele are already working in our ministries. We were greatly saddened at the death of one of our oldest members, Margie Smith.

Classes to explore joining the order are led by Jane Taylor and Judy Higdon, and any woman who would like to learn more about the order is welcome to attend. Please call Barbara Fizer (683-1956) for more information.

Submitted by:
Barbara Fizer
January 5, 2015

EpiscoPals Annual Report

EpiscoPals, founded seven years ago, is a social group of our parish that plans social activities including game nights, attending live theatrical productions, Halloween Trunk or Treat and their specialty “Dinners for 8”.

“Dinners for 8” is three dinners each year for eight participants at a host’s home. A year end dinner includes all participants and hosts. Each guest brings either a main dish, salad, side dish, dessert or appetizer so that no one has to provide an entire meal. Food choices are always varied and tantalizing. As a reward for

The community from the earliest times was called out to worship and to serve; it was equipped to be God’s people in and to the world. The Bible is clear in its expectation that Christians are the Body of Christ and that we are to “be doers of the world, and not hearers only” (James 1:22).

I have lived among you this past year and have witnessed how God calls leaders to serve the community and empowers them by the Holy Spirit. We may respond to this call in various ways, for each of us is a unique creation with valuable gifts, some of which may take years to discover or to develop. We need only to recall the parable of the talents to illustrate that we each have varying talents entrusted to us. Some will be called to lead, some will be called to follow and support. But the main issue is we must use what we have, otherwise we will not be faithful to what God calls us to be. Whatever our role, *we must use our gifts to the glory of God.*

Peace be with you,
The Rev. Dr. Mary J. Korte
January 22, 2015



Senior Warden Annual Report

The Things I Have Learned (or confirmed) While Being Senior Warden

1. Life is better when a priest is leading a church!
2. There are many church celebrations about which I did not know.
3. We consume nearly \$1000 worth of coffee per year, but only collect about \$100 in the coffee kitty to offset the expense.
4. Change is not always as hard as people think it is.
5. The people of St. Stephen’s are even more generous than I had been led to believe.
6. Budgeting for a church is difficult since income is reliant totally on the people of the parish. I have always known this, but it has hit home in a different way.
7. Communication, even for the best of communicators, is difficult. And if there is a problem, it is usually because of communication.
8. Churches are very similar to schools. Churches and schools are very similar to families. The emotional component of families, churches, and schools is at least as important as anything else and must be taken into account.
9. Pastoral care is a full-time job.
10. The major job of the Vestry is making sure the church remains in strong financial shape.
11. Sound systems are complicated. One Sunday they work fine; the next Sunday the congregation cannot hear much of the service.
12. During the renovation years ago, the floor of the choir loft was completely removed so that the ceiling in the fellowship hall could be raised. The only thing separating the roof above the choir loft from the fellowship hall is the ceiling grid.
13. It is good to have Aubrey Watson back at the organ.
14. For eight years, Susie Stallings has given the church an amazing gift of bookkeeping. Thank you, Susie.

Acolytes Annual Report

And those are just a few of the nuggets I have learned or confirmed this past two years. It has been an exciting time in St. Stephen’s life, beginning with the introduction of our new priest-in-charge, Mary Korte. Within her first two hours in the office, she was informed of the passing of one of our parishioners, and unfortunately, we have lost a number of our friends since. One of the highest priorities we had when looking for a priest was pastoral care, and Reverend Mary has absolutely filled the bill. From emergencies to counseling to life issues, she has been on call non-stop to help with people in need.

Since Reverend Mary is a liturgist, she has a great interest in employing the many services and celebrations in the prayer book. We have tried several new events, ending on December 19 with a wonderful evening in honor of St. Stephen. She also introduced the Intergenerational Service, which was designed to include the young people of the parish. I have loved learning about the variety and breadth of the prayer book.

Unfortunately, everything the church can do is based upon the money that is pledged. We have a very dedicated, faithful, and generous parish. There are just not enough of us to get the budget to a level where we can afford some of the things we want to do. The answer, of course, is to continue to grow the church. And that is something in which every one of us can and should engage. We each need to make an intentional effort to invite our friends who are looking for a church home to join us at St. Stephen’s.

I personally am very grateful for my friends at St. Stephen’s who enrich my life on a daily basis. Serving as Senior Warden has been a pleasure, and I look forward to a bright future for our church.

Respectfully Submitted:
Karen Norton, Senior Warden
January 14, 2014

Junior Warden Annual Report

As Junior Warden for the last two years, I feel a lot has been accomplished. This year has seen several things being completed. The first accomplishment was the making of a complete inventory of the church’s interior for insurance purposes. This involved the volunteer work of many parishioners. Janice and I composed an album of photos of the valuable items in each part of the church-upstairs and downstairs. Jack Stallings also contributed to the recording of the church’s assets by making a DVD of the facilities.

In July, the exterior environment was enhanced by the generous help of congregation members. While they were working outside, another group of parishioners were hard at work cleaning inside of the church and reorganizing storage rooms. Susan Gaskill and helpers did a great job of cleaning, organizing, and inventorying items in the kitchen.

The biggest expense this year was to contract the making of a new patio off of the youth room on the southeast part of the lower level of the church. This improvement was necessitated by a large drainage problem in that area of the grounds.

One of the biggest improvements this year was the replacement of our industrial dishwasher in the kitchen. The one that has been used for the past 20 years finally wore out and had cleaned its last piece of glass and cutlery. One of our generous parishioners (who wishes to remain unknown) offered to pay \$2,200 for one-half of the replacement cost. Thanks be to them for making the purchase of the new washer a possibility. We’re grateful!

Acolytes Annual Report

Our Acolyte Ministry is going through a need to grow time. As with youth group, we have had some of our youth move on or change activities. We now have some adults serving as acolytes when needed which has helped greatly. Acolytes support the 10:30 am service on a weekly basis plus weddings and funerals along with Holy Week services. Approximately 165 hours of service are given to the Glory of God every year by the Acolytes. Thank you to each of you, you have done a fine job. To join the ministry of acolytes at St. Stephen’s, you need to be in 4th grade or older and be willing to serve. We will train you and support you. Just let Teresa Rogers know and she will be happy to help you learn about being an Acolyte. Respectfully Submitted,

Teresa C. Rogers, Director of Children & Youth Ministries
January 10, 2015

Altar Guild Annual Report

We have had a good year in the Altar Guild with four teams of dedicated workers. They handle the weekly cleaning and setting up for each service, as well as, help with every funeral and wedding. We’ve had a busy year with many activities but our teams work together to make sure everything runs smoothly behind the scenes.

We want to say goodbye and thank you to Susie Stallings for tirelessly doing our linens every week, we will greatly miss her devoted ministry. I will be taking over this job but would welcome help on the weeks that I am out of town.

Please remember that we are always looking for more volunteers, so please contact me if you are interested in this worthwhile ministry.

Faithfully submitted:
Devon Rothwell
January 6, 2015

Book Club Annual Report

The Book Club meets each Thursday at 1 pm in the Fireside Room. Currently, there are 14 “readers’ in the group. A book is selected and then discussed at each meeting. This past several weeks, they have been enjoying a series of videos. Periodically, they will have a luncheon to celebrate the completion of a book. The Book Club is open to “ANYONE” who enjoys reading and fellowship.

Submitted:
Book Club Readers
January 23, 2015

Children’s Ministry Annual Report

The Children's Ministry Program has been full of excitement and learning this year. Our nursery for the very young children has been busy. Lise Van Arsdale Hansen is so good with the children. We provide formational opportunities for children ages 2 through fifth grade at 10:15 am each Sunday morning. We return the children to their parents at 11:15 for communion.

On June 1st, we kicked off our "One Room Sunday School" curriculum and it has been a big success. The curriculum includes lessons and activities for both the younger children and older children. Our attendance has been good and has increased each quarter. The children enjoyed and accomplished much this year. They have completed three "Missions". They filled bags of candy and made get well cards for the

Other Administration

Diocesan apportionment	47844
Convention expense	750
Professional fees	2500
Dues and subscriptions	200
Bank service fees	500
Miscellaneous expense	0
Total Other Administration	51794

Program Expense

Adult education	300
Youth ministry	995
EDOK youth events	857
Children's ministry	450
VBS	2000
Nursery program	200
Library and periodicals	200
Fellowship	1200
Total Program Expense	6202

Liturgy & Worship

Altar Supplies	1500
Music program	8045
Worship	500
Total Liturgy & Worship	10045

Fundraising

Stewardship	300
Total Funding Raising	300

Building & Grounds

Lawn maintenance	5337
Utilities	21000
Insurance	13230
Repairs and maintenance	8000
Supplies	1500
Snow removal	500
Janitorial service	10400
Building/Equipment	0
Total Building & Grounds	59967

TOTAL OPERATING EXPENSE	307781
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DEFICIT	-23027
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Leland Sinclair deserves a lot of appreciation for doing many odd jobs around the church such as painting the youth room and fixing pews and chairs in the Nave. One just needs to mention something needing to be done, and Leland will get it done. We're grateful, too, for what he's done to improve our church.

Respectfully submitted by:
Felix Adams, Junior Warden
January 13, 2015

Treasurer's Annual Report

At last year's Annual Meeting, our treasurer reported that we received 77 pledges totaling \$260,205, this was about \$8000 short of a balanced budget. Stewardship Chairs, Dale and Suzanne Graham, encouraged members to up their pledges to reflect approximately \$1.00 a day in additional giving for the 2014 year. Thankfully that \$8000 was not only realized but exceeded. By year end, our pledging units were up to 84 representing \$284,872. ***With non-pledged donations and other income we realized \$310,600 in total income.*** Our expenses for the year came in over budget, at \$309,500, but because of your commitment to St. Stephen's we had the revenue to cover them.

Because of the generosity of our congregation and the timely payment of pledges, we managed to make it to the end of the year without the need to use capital funds. We had positive cash-flow all year long. We realized a pledge fulfillment of 98% which is very impressive for any congregation. Thanks goes to each and every one of you, our generous, caring, committed members.

We are still receiving pledges for 2015, "but", (isn't there always?) our pledges for 2015 have deceased (e.g. 2015 pledges not received, parishioner deaths and moving from the area). This has resulted in a trimming of the budget and again the need to increase our pledging. The 2015 budget, approved and voted on by the Vestry, and presented to you today shows a \$23,000 deficit. We are hopeful that like last year, we will see additional pledges and donations submitted which will allow us to further our mission.

Respectfully submitted:
Jerrod Bishop, Treasurer
January 22, 2015

St Stephens Episcopal Church

Statement of Financial Position

December 2014

	Year Begin Balance	Year to Date Balance	Year to Date Change	Balance Last Month	Year to Date Last Year
Assets					
Checking & Petty Cash					
101 _Gen Operating/checking	13,284.44	26,500.42	13,215.98	3,363.42	13,284.44
102 Gen Operating/petty cash	50.00	50.00	0.00	50.00	50.00
Checking & Petty Cash Totals:	13,334.44	26,550.42	13,215.98	3,413.42	13,334.44
Savings & Investments					
104 General Operating/savings	8,299.44	13,237.13	4,937.69	11,903.97	8,299.44
Other Current Assets					
118 Accounts receivable	0.00	0.00	0.00	0.00	0.00
119 Pre-paid	0.00	0.00	0.00	0.00	0.00
Other Current Assets Totals:	0.00	0.00	0.00	0.00	0.00
Non-Operating Assets					
120 Priest in charge/Discretionary Fund	1,000.00	284.70	(715.30)	157.70	1,000.00
123 Memorial Fund	8,263.38	9,626.91	1,363.53	9,855.08	8,263.38
127 Ministry & Growth Fund	35,605.36	20,868.16	(14,737.20)	20,116.00	35,605.36
130 FT2K/CD	37,267.58	37,321.66	54.08	37,317.06	37,267.58
131 FT2K/Life Insurance CSV	26,714.13	27,806.30	1,092.17	27,806.30	26,714.13
Non-Operating Assets Totals:	108,850.45	95,907.73	(12,942.72)	95,252.14	108,850.45
Land, Buildings & Fixed Assets					
150 Land	119,676.00	119,676.00	0.00	119,676.00	119,676.00
151 Building & grounds	926,159.85	926,159.85	0.00	926,159.85	926,159.85
152 Furniture & equipment	138,196.98	138,196.98	0.00	138,196.98	138,196.98
Land, Buildings & Fixed Assets Totals:	1,184,032.83	1,184,032.83	0.00	1,184,032.83	1,184,032.83
Total Assets:	1,314,517.16	1,319,728.11	5,210.95	1,294,602.36	1,314,517.16
Liabilities					
Payroll Withholdings					
201 Federal/income tax withholding	272.00	487.00	215.00	498.00	272.00
202 FICA and M/C tax payable	468.71	402.85	(65.86)	419.49	468.71
203 Kansas/income tax withholding	274.20	411.20	137.00	269.20	274.20
Payroll Withholdings Totals:	1,014.91	1,301.05	286.14	1,186.69	1,014.91
Other Current Liabilities					
220 Deferred income/Accounts pay	17,779.47	29,455.50	11,676.03	7,560.00	17,779.47
Total Liabilities:	18,794.38	30,756.55	11,962.17	8,746.69	18,794.38
Net Assets					
Fund Balances - Equity					
300 Fund Balance - Operations	(1,339.21)	(1,339.21)	0.00	(1,339.21)	14,288.45
310 Fund Balance - Build/equip	1,180,570.83	1,180,570.83	0.00	1,180,570.83	1,180,570.83

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Statement of Financial Position

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ST. STEPHEN'S EPISCOPAL CHURCH

2015 Budget

OPERATING INCOME:

Plate Income	2000
Current year pledged receipts	226328
Prior year pledged receipts	1600
Prior year advance receipts	29456
Non-pledged receipts	15000
Total Receipts	274384

Other Income

WCF endowment distribution	2200
Community group donations	2400
Pre-paid apportionment	5770
Interest/investment income	0
Gain/loss sale of stock	0
Total other income	10370

TOTAL OPERATING INCOME 284754

OPERATING EXPENSE:

Pastoral Salaries

Rector	42500
Total Pastoral Salaries	42500

Administrative Salaries

Office secretary	21000
Youth Director	14003
Music Director	12000
Bookkeeper	4500
Nursery staff	4550
Supply Priest	3600
Total Administrative Salaries	59653

Taxes, Allowances & Benefits

Payroll taxes/staff	3596
Rector travel expense	1000
Rector continuing education	1000
Rector pension fund	13500
Rector medical insurance	0
Rector housing allowance	32500
Rector expense, other	1500
Youth Director health insurance	864
Youth Director travel exp	400
Total Taxes, Allowances & Benefits	54360

Office & Communications

Supplies	4000
Postage	3000
Telephone	3000
Advertising	1800
Leased equipment	8764
Printing	500
IT support/software/hardware	1896
Total Office & Communications	22960

St Stephens Episcopal Church

Dedicated Accounts

December 2014

Account Shortcut and Description	Beginning Balance	Month Credits	Month Debits	YTD Credits	YTD Debits	Ending Balance
Church Operations						
Special Purpose						
900 Memorial Fund	8,263.38	292.16	520.33	1,883.86	520.33	9,626.91
904 Flower Fund	(642.09)	1,080.00	568.67	3,555.00	3,388.41	(475.50)
905 Youth non-budgeted activity	2,206.39	367.00	0.00	2,337.08	3,206.93	1,336.54
906 Columbarium	1,417.65	0.00	0.00	0.00	0.00	1,417.65
907 Music Progam	0.00	1,150.00	0.00	1,150.00	0.00	1,150.00
908 Ice Cream Social	1,039.72	0.00	0.00	2,103.19	1,067.19	2,075.72
909 Garage Sale	0.00	15.00	0.00	3,558.00	2,997.29	560.71
910 Fundraiser Events	0.00	0.00	0.00	3,456.00	1,159.00	2,297.00
912 Non-budgeted activity	3,309.01	497.50	677.50	20,468.01	19,577.02	4,200.00
914 MOSS	102.88	0.00	0.00	0.00	0.00	102.88
916 DOK	171.00	0.00	0.00	860.00	980.00	51.00
Totals:	15,867.94	3,401.66	1,766.50	39,371.14	32,896.17	22,342.91
Special Purpose Totals:	15,867.94	3,401.66	1,766.50	39,371.14	32,896.17	22,342.91
Community Outreach						
901 Priest in charge/Discretionary Fund	1,000.00	127.00	0.00	1,703.75	2,419.05	284.70
931 United Thank Offering	0.00	0.00	0.00	0.00	0.00	0.00
932 Price Harris/Outreach	36.15	0.00	20.31	0.00	20.31	15.84
Totals:	1,036.15	127.00	20.31	1,703.75	2,439.36	300.54
Community Outreach Totals:	1,036.15	127.00	20.31	1,703.75	2,439.36	300.54
Investment Funds						
950 Ministry & Growth Fund	35,512.42	752.16	0.00	2,425.87	17,070.13	20,868.16
960 FT2K/Restricted savings	37,191.49	4.60	0.00	130.17	0.00	37,321.66
962 FT2K/Life Insurance CSV	26,714.13	0.00	0.00	1,092.17	0.00	27,806.30
Totals:	99,418.04	756.76	0.00	3,648.21	17,070.13	85,996.12
Investment Funds Totals:	99,418.04	756.76	0.00	3,648.21	17,070.13	85,996.12
Church Operations Totals:	116,322.13	4,285.42	1,786.81	44,723.10	52,405.66	108,639.57
Total for selected dedicated accounts:	116,322.13	4,285.42	1,786.81	44,723.10	52,405.66	108,639.57

	Year Begin Balance	Year to Date Balance	Year to Date Change	Balance Last Month	Year to Date Last Year
Fund Balances - Equity Totals:	1,179,231.62	1,179,231.62	0.00	1,179,231.62	1,194,859.28
Dedicated Accounts					
Unrestricted	7,223.06	11,598.89	4,375.83	9,628.87	7,223.06
Temporarily Restricted	8,263.38	9,626.91	1,363.53	9,855.08	8,263.38
Permanently Restricted	101,004.72	87,413.77	(13,590.95)	86,657.01	101,004.72
Dedicated Accounts Totals:	116,491.16	108,639.57	(7,851.59)	106,140.96	116,491.16
Current Period Changes to Net Assets	0.00	1,100.37	1,100.37	483.09	(15,627.66)
Total Net Assets:	1,295,722.78	1,288,971.56	(6,751.22)	1,285,855.67	1,295,722.78
Total Liabilities & Net Assets:	1,314,517.16	1,319,728.11	5,210.95	1,294,602.36	1,314,517.16

St Stephens Episcopal Church

Statement of Activities

December 2014

Account Shortcut and Description	Current Month Actual	Current Month Budget	YTD Actual	YTD Budget	Annual Budget	YTD Last Year
Income						
Receipts						
405 Plate income	280.25	208.33	1,799.21	2,500.00	2,500.00	2,716.78
410 Current year pledged receipts	19,886.90	19,120.00	267,092.71	254,550.00	254,550.00	202,934.41
420 Prior year pledged receipts	0.00	0.00	1,005.00	2,000.00	2,000.00	1,950.00
425 Prior year advance receipts	0.00	0.00	17,779.47	17,779.00	17,779.00	35,035.44
430 Non-pledged receipts	3,209.01	1,500.00	17,413.80	18,000.00	18,000.00	21,764.22
Receipts Totals:	23,376.16	20,828.33	305,090.19	294,829.00	294,829.00	264,400.85
Other Income						
435 Interest/investment income	1.47	0.00	13.15	0.00	0.00	22.21
436 WCF endowment distribution	0.00	0.00	2,274.84	2,200.00	2,200.00	2,218.58
439 Other Income	0.00	0.00	1,194.15	1,000.00	1,000.00	0.00
445 Gain (loss) sale of asset	0.00	0.00	0.00	0.00	0.00	(436.43)
Other Income Totals:	1.47	0.00	3,482.14	3,200.00	3,200.00	1,804.36
Building Income						
475 Community group donations	230.00	141.67	2,025.00	1,700.00	1,700.00	1,726.46
Income Totals:	23,607.63	20,970.00	310,597.33	299,729.00	299,729.00	267,931.67
Expense						
Pastoral Salaries						
510 Priest in charge	3,542.00	3,541.67	42,504.00	42,500.00	42,500.00	43,250.00
Administrative Salaries						
512 Parish Administrator	1,466.25	1,300.00	17,859.75	15,600.00	15,600.00	12,415.00
513 Music Director	0.00	0.00	0.00	0.00	0.00	0.00
514 Bookkeeper	0.00	0.00	0.00	0.00	0.00	0.00
516 Nursery staff	555.00	225.00	3,780.00	2,700.00	2,700.00	2,710.00
518 Youth Director	1,166.92	1,166.92	14,794.46	14,003.00	14,003.00	0.00
519 Supply Priest	200.00	0.00	2,330.48	0.00	0.00	0.00
Administrative Salaries Totals:	3,388.17	2,691.92	38,764.69	32,303.00	32,303.00	15,125.00
Taxes, Allowances & Benefits						
520 Payroll taxes	201.42	188.67	2,497.99	2,264.00	2,264.00	949.73
521 Priest in charge/travel expense	250.00	83.33	1,000.00	1,000.00	1,000.00	587.12
524 Priest in charge/continuing education	0.00	83.33	235.00	1,000.00	1,000.00	26.96
525 Priest in charge/pension fund	0.00	0.00	13,500.00	13,500.00	13,500.00	10,530.00
526 Priest in charge/health insurance	0.00	0.00	0.00	0.00	0.00	12,654.00
528 Priest in charge/housing allowance	2,708.00	2,708.33	32,496.00	32,500.00	32,500.00	24,750.00
529 Priest in charge/other	286.63	125.00	1,500.00	1,500.00	1,500.00	929.88
530 Youth Director/health insurance	0.00	308.33	3,597.92	3,700.00	3,700.00	0.00
531 Youth Director/travel expense	182.96	33.33	282.96	400.00	400.00	0.00

Account Shortcut and Description

	Current Month Actual	Current Month Budget	YTD Actual	YTD Budget	Annual Budget	YTD Last Year
Taxes, Allowances & Benefits Totals:	3,629.01	3,530.32	55,109.87	55,864.00	55,864.00	50,427.69
Office & Communications						
551 Supplies	174.16	250.00	4,101.26	3,000.00	3,000.00	3,219.27
552 Postage	565.20	0.00	2,743.68	2,200.00	2,200.00	2,091.94
553 Telephone	258.92	229.17	2,900.68	2,750.00	2,750.00	2,742.43
554 Advertising	185.10	166.67	2,283.38	2,000.00	2,000.00	2,017.00
555 Leased equip/maintenance	673.82	723.83	8,793.70	8,686.00	8,686.00	9,374.28
556 Printing	25.40	83.33	110.61	1,000.00	1,000.00	1,040.48
557 IT support/software/hardware	1,025.30	281.00	4,197.29	3,372.00	3,372.00	4,953.50
Office & Communications Totals:	2,907.90	1,734.00	25,130.60	23,008.00	23,008.00	25,438.90
Other Administration						
610 Diocesan apportionment	4,084.00	4,084.00	49,008.00	49,008.00	49,008.00	48,756.00
611 Convention expense	197.72	0.00	837.72	500.00	500.00	165.00
612 Professional fees	0.00	0.00	0.00	2,500.00	2,500.00	2,531.05
614 Dues and subscriptions	0.00	16.67	112.00	200.00	200.00	221.99
615 Bank service fees	37.37	41.67	479.67	500.00	500.00	474.19
619 Miscellaneous expense	215.94	0.00	1,236.36	0.00	0.00	1,123.97
620 Transition expense	0.00	0.00	5,661.16	5,500.00	5,500.00	4,801.00
Other Administration Totals:	4,535.03	4,142.34	57,334.91	58,208.00	58,208.00	58,073.20
Program Expenses						
621 Adult education	0.00	25.00	0.00	300.00	300.00	89.66
622 Youth ministry	65.90	41.67	174.57	500.00	500.00	488.24
623 Children's ministry	38.49	50.00	479.16	600.00	600.00	636.25
624 Nursery program	0.00	16.67	0.00	200.00	200.00	129.99
627 EDOK youth events	0.00	168.33	255.99	2,020.00	2,020.00	0.00
628 VBS	79.99	166.67	1,836.12	2,000.00	2,000.00	0.00
625 Library/periodicals	0.00	16.67	0.00	200.00	200.00	0.00
626 Fellowship program	(37.37)	0.00	231.31	1,100.00	1,100.00	1,075.15
Program Expenses Totals:	147.01	485.01	2,977.15	6,920.00	6,920.00	2,419.29
Liturgy & Worship						
631 Altar supplies	162.39	100.00	1,528.55	1,200.00	1,200.00	1,377.08
632 Music program	1,425.00	1,809.00	22,162.85	21,708.00	21,708.00	21,553.00
633 Worship program	0.00	25.00	221.15	300.00	300.00	135.90
Liturgy & Worship Totals:	1,587.39	1,934.00	23,912.55	23,208.00	23,208.00	23,065.98
Fundraising						
640 Stewardship	0.00	25.00	0.00	300.00	300.00	0.00
Building & Grounds						
650 Lawn maintenance	701.41	451.42	6,309.24	5,417.00	5,417.00	4,954.00
651 Utilities	1,448.07	1,750.00	21,434.80	21,000.00	21,000.00	20,603.10
652 Insurance	0.00	0.00	13,888.41	13,561.00	13,561.00	13,357.13
653 Maintenance/repairs	199.36	416.67	9,608.91	5,000.00	5,000.00	14,994.40
654 Supplies	105.00	108.33	1,569.83	1,300.00	1,300.00	1,330.64
655 Snow removal	0.00	0.00	745.00	500.00	500.00	590.00
656 Janitorial service	800.00	800.00	10,100.00	9,600.00	9,600.00	8,975.00
658 Building/equipment	0.00	0.00	107.00	0.00	0.00	955.00
Building & Grounds Totals:	3,253.84	3,526.42	63,763.19	56,378.00	56,378.00	65,759.27
Expense Totals:	22,990.35	21,610.68	309,496.96	298,689.00	298,689.00	283,559.33
Income - Expense:	617.28	(640.68)	1,100.37	1,040.00	1,040.00	(15,627.66)